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MINISTRY OF URBAN DEVELOPMENT AND POVERTY ALLEVIATION

(Central Public Works Department)

New Delhi, the 22nd February, 2001

G.S.R. 144.—In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Central Public Works Department, Section Officer (Horticulture) for subordinate offices, Recruitment Rules, 1964, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules for regulating the method of recruitment to the post of Section Officer (Horticulture) in the Ministry of Urban Development and Poverty Alleviation, Central Public Works Department, namely:—

1. Short title and commencement.—(1) These rules may be called the Ministry of Urban Development and Poverty Alleviation, Central Public Works Department, Section Officer (Horticulture) Group 'C' Post Recruitment Rules, 2001.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of post, classification and scale of pay.—The number of post, its classification and scale of pay attached thereto shall be as specified in columns 2 to 4 of the Schedule annexed to these rules.

3. Method of recruitment, age limit and other qualifications, etc.—The method of recruitment to the said post, age limit, qualifications and other matters relating thereto shall be as specified in columns 5 to 7 of the said Schedule.

4. Disqualification.—No person,—

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living, has entered into or contracted a marriage with a person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax.—Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons:

6. Saving.—Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post	Number of post	Classification	Scale of pay
1	2	3	4
Section Officer (Horticulture)	116* (2001) *Subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.	Rs. 5000-150-8000
Whether selection by merit or selection by seniority	Age limit for direct recruits		Whether benefit of added years of service admis- sible under Rule 30 of Central Civil Service (Pension) Rules, 1972
5	6	7	
Not applicable	27 years. (Relaxable for Government servants upto the age of 40 years in the case of general candidates and upto 45 years in the case of candidates belonging to the Scheduled Caste or the Scheduled Tribes in accordance with the instructions or orders issued by the Central Government from time to time). Note 1 : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date		Not applicable

prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, the Union Territory of Andaman and Nicobar Island or the Union Territory of Lakshadweep).

Note 2 : The crucial date for determining the age limit in the case of candidates from Employment Exchange shall be the last date upto which the Employment Exchange is asked to submit the names.

Educational and other qualifications required for direct recruits	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment : whether by direct recruitment or by promotion or deputation, transfer and percentage of posts to be filled by various method
8	9	10	11
<p>Degree of Bachelor of Science (Agriculture) or Bachelor of Science (Horticulture).</p> <p>Note : Qualifications are relaxable at the discretion of the Central Government in the case of candidates otherwise well qualified.</p>	<p>Not applicable</p>	<p>Two years</p>	<p>Direct recruitment.</p> <p>Note : The person appointed to the post shall have to pass a departmental test in simple Accounts and Horticulture within a period of two years from the date of appointment on regular basis failing which he shall not be allowed to draw the annual increment. The syllabus for the test shall be as follows :</p> <p>Syllabus for Junior Engineers :</p> <ul style="list-style-type: none"> (i) Maintenance of Imprest Accounts; (ii) Maintenance of Tools and Plants, Accounts and Stock Accounts i.e. Material obtained for general requirement of the department. (iii) Maintenance of materials at sub-Accounts i.e. material cost of which is charged at specific works. (iv) Maintenance of muster rolls of labour employed departmentally. (v) Recording of measurements including preparation of contractors running and financial bills. (vi) Procedure for execution of works and preparation of work abstracs. (vii) Minimum qualifying marks is 50 (fifty) out of 100 marks for passing.

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In case of recruitment by promotion, deputation/transfer, grades from which promotion, deputation/transfer to be made

If a Departmental Promotion Committee exists, what is its composition

Circumstances in which Union Public Service Commission is to be consulted in making recruitment

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Not applicable

Group 'C' Departmental Promotion Committee for confirmation consisting of:

Not applicable

- 1. Director of Horticulture, Central Public Works Department. —Chairman
- 2. Additional Director of Horticulture, Central Public Works Department —Member
- 3. Deputy Director of Horticulture, Central Public Works Department —Member

[F. No, 33/1/98-EC.IX]
NIKHAR SINGH, Under Secy.

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भर्ती की पद्धति भर्ती सीधे होगी या प्रोन्नति द्वारा या प्रतिनियुक्ति/स्थानान्तरण द्वारा तथा विभिन्न पद्धतियों द्वारा भरी जाने वाली रिक्तियों की प्रतिशतता

प्रोन्नति/प्रतिनियुक्ति/स्थानान्तरण द्वारा भर्ती की दशा में श्रेणियां जिनमें प्रोन्नति/प्रतिनियुक्ति/स्थानान्तरण किया जाना है।

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संधी भर्ती

लागू नहीं होता

टिप्पणी :- इस पद पर नियुक्त होने वाले व्यक्ति को नियमित आधार पर नियुक्ति की तारीख से दो वर्ष के भीतर साधारण लेखा एवं उद्यान का विनागीय परीक्षण उत्तीर्ण करना होगा जिसके न हो सकने पर उन्हें वार्षिक वेतन कूटि लेने के लिए अनुज्ञात नहीं किया जाएगा। परीक्षण संबंधी कार्यक्रम निम्नलिखित है :-

1. प्रपदाय लेखा का रख-रखाव
2. प्रोन्नति एवं संयंत्र, लेखा तथा स्टॉक लेखा अर्थात् विभाग की सामान्य आवश्यकताओं के लिए ली गई सामग्री का रख-रखाव।
3. उप लेखा में सामग्रियों का रख-रखाव अर्थात् जिनमें सामग्री लागत विनिर्दिष्ट कार्य की दर से प्रभावित की जाती है।
4. विभाग द्वारा नियोजित श्रमिकों के मास्टर रोल का रख-रखाव।
5. माप अभिलिखित करना, जिसके अन्तर्गत ठेकेदार के ऋण तथा वित्तीय बिल तैयार करना है।
6. कार्य निष्पादन तथा कार्य भार तैयार करने की प्रक्रिया।
7. उत्तीर्ण होने के लिए न्यूनतम प्रश्न संक 100 में से 50 हैं।

यदि विभागीय प्रोन्नति समिति है तो उसकी संरचना

भर्ती करने में कितनी परिस्थितियों में संधी लोक सेवा आयोग से परामर्श किया जाएगा

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शुण्ड के लिए समूह "ग" विभागीय प्रोन्नति समिति जिसमें निम्नलिखित होंगे :-

लागू नहीं होता

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| 1. उद्यान निदेशक, | — अध्यक्ष |
| केन्द्रीय लो. नि. विभाग | |
| 2. प्रपर उद्यान निदेशक, | — सदस्य |
| केन्द्रीय लो. नि. विभाग, | |
| 3. उद्यान उप निदेशक, | — सदस्य |
| केन्द्रीय लो. नि. विभाग | |