

**No. Misc/ HQ complaints/ EO(D)II/2015
Government of India**



**Office of JS & CVO
Vigilance Unit, CPWD
NirmanBhawan, New Delhi-110108**

Dated, the 12th April, 2016

Memorandum

During routine inspection of various divisions of CPWD, it has been observed that

- i) There are delays in the execution of work due to delay in receipt of architectural inputs.
- ii) Inspections carried out by Senior Architects in view of Para 5.2 of CPWD works manual are not supported with issue of inspection notes.
- iii) Senior Architects are required to issue completion certificate of works having tendered amount more than acceptance power of Superintending Engineer in view of Para 30.4.2 of CPWD works manual.

In view of above, It has been decided to collect information from all Chief Engineers /Chief Architects/ Senior Architects in CPWD all over India and PWD, Delhi about submission of preliminary plans to clients by the architects after receipt of requisition and preparation of working/ detailed drawings after receipt of Administrative Approval and Expenditure sanction.

It is, therefore, requested to give information for all works for which requisition has been received and are in progress or completed or not yet started subsequent to receipt of requisition for the year 2013-14, 2014-15 and 2015-16 in following format within 30 days of issue of this memorandum. Information in similar format shall also be collected during inspection of works by CPWD vigilance officers.

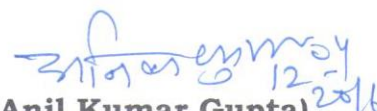
Pre Construction stage Activities

Sr. No.	Name of project	Date of requisition	Date of submission of preliminary plans to client	Date of Administrative approval and expenditure sanction	Date of preparation of detailed drawings for detailed estimate

Construction stage Activities

Sr. No.	Name of project	Date of start	Date of preparation of working drawings for start of execution process	Details of visits by the senior Architects on projects/works in view of Para 5.2 of CPWD works manual and whether inspection report has been issued. Copy of inspection report be attached.	Whether completion certificate issued by the Senior Architect in view of Para 30.4.2 of CPWD works manual. Copy of completion certificate be attached.
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This issues with the approval of CVO, CPWD.


(Anil Kumar Gupta)
Executive Engineer (V) 25

Copy to

- 1) All Chief Engineers/ chief Architects/ Senior Architects through CPWD web site.
- 2) All Executive Engineers (Vigilance) through CPWD web site.

For uploading on website