

Through CPWD website

F. No. 19/Misc/2012-13/EE (HQ)  
Government of India



Directorate General  
Vigilance Unit, CPWD  
Nirman Bhawan, New Delhi.

Dated: 06 June 2016

**MEMORANDUM**

- 1 It has been noticed that CPWD officials are not sending the documents/reports for investigation of the complaints even after issuing number of reminders. The senior functionary like ADGs/CEs are also not monitoring and ensuring timely submission of documents by SE/EE under their jurisdiction.
- 2 The delay in submission of documents/reports is delaying the process of investigation resulting in a large number of pending complaints which is detrimental to not only the department performance but also officer's moral. The same has been viewed seriously by DG and it has been decided that delay in submission of record/non availability certificate, shall be viewed as serious lapse on the part of officer concern inviting disciplinary proceedings.
- 3 Whenever the required documents are not traceable, Police complaint for missing documents should also be lodged and Vigilance Unit should be intimated accordingly.
- 4 Any delay in sending the documents/reports will be considered as dereliction of duties/collusion with Charged Officer against whom vigilance investigation are being conducted.

This issues with the approval of Director General,

Superintending Engineer (V) I